# Register today and experience the difference...



#### Sign in



www.rent4sure.co.uk

### **RENT4SURE AND OUR SYSTEM**

#### Rent4sure

Rent4sure is dedicated to providing our customers with excellent service and comprehensive products – delivered efficiently.

Our innovative new system combined with ongoing investment in the Rent4sure team is paramount to establishing us as a reliable and efficient provider.

#### The System

Our system has been designed and built to meet the needs of Letting Agents. We have worked closely with our clients during the development to ensure we have delivered an online system that is clear, user friendly and provides everything Agents need to manage the referencing process effectively.

Through a secure online connection, our customers have access to their own Agent Suite. From within the site, Agents can manage and track all their references, insurance products, and property portfolio.

#### **Centred on the Property**

Tailored specifically for the Lettings Industry, our system is focused on the property. Once a property has been added to your personal portfolio, Agents can manage associated services - including adding applicants, upgrading references and order Rent Protection.

## Rent4sure and our system

### Servicing the Lettings industry

#### **Streamlined Ordering Process**

Choose 'Direct Submission' to ensure the fastest turnaround time. Alternatively, our 'Tenant Complete' process enables applicants to submit their details remotely – and allows their progress to be monitored live.



We have created an innovative approach to reference management – one that has been well received...

"The new system is brilliant - quicker and more efficient than any other referencing company that I have used in the last ten years of doing this job"

Ben Oakley Lets Rent, Southampton





## **REFERENCES**

#### **Tenant Referencing**

We offer two forms of reference - a Credit Check and a Full Reference.

#### **Credit Check**

Within seconds our Credit Check provides a detailed insight into a tenant's credit profile. You will receive a clear result – accepted or declined – along with information from public records including County Court Judgments, Insolvencies and Bankruptcies. We provide a credit score indicating the likely risk of any applicant. In addition, previous linked addresses and demographic CAMEO data help to highlight key points you would want to be aware of before agreeing a let of any of your properties.

#### **Full Reference**

Our Full Reference includes a credit check as above, plus full Income and previous Tenancy references.

The Income Report provides verification of an applicant's sources of income, including salary, benefits and employment details.

The Previous Tenancy report includes confirmation of the rent your applicant has been paying, any arrears and a personal declaration as to whether or not their existing landlord would re-let to the applicant.

## Referencing reports to help make the right decisions

#### **Final Report**

Following our fast turnaround time, you will receive a Final Report – providing clear indicators and in-depth information gathered from our referencing. In addition, a direct link from the report allows you to add a guarantor for a declined application or add Rent Protection if the individual has successfully passed referencing.





"We have been very pleased with the quick turnaround time and the professional approach Rent4sure have towards us"

Stuart Monument
Director, Pymm & Co Lettings Ltd



## **REFERENCES - FINAL REPORTS**

#### Sample Final Report

Shown here is an example of our Full Reference Final Report - providing clear indicators and in-depth information.

#### **Report Summary**

Our report begins with a summary of the reference, including an overall judgment - Acceptable or Declined. The Tenant's personal and contact details are shown alongside further information on the property they intend to move in to.

#### **Income and Landlord References**

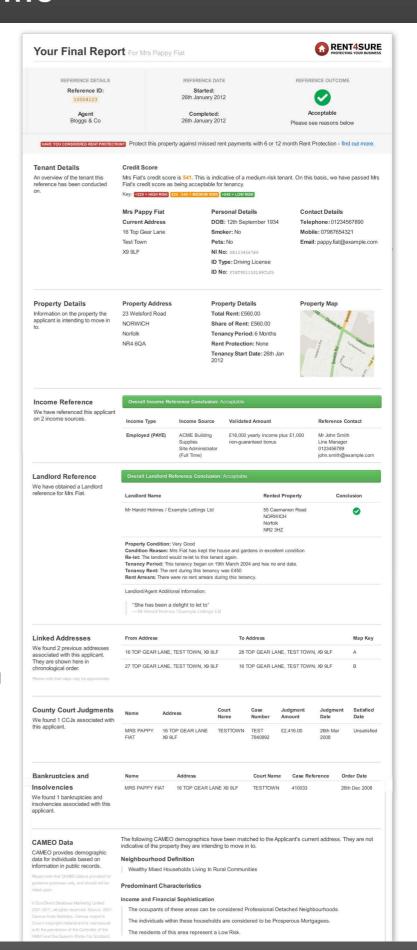
We reference your tenants against multiple income sources, giving a more accurate indication. Landlord references are obtained, providing information on property condition and rent arrears of a previous tenancy.

#### **Public Record Data**

We collect further information about your applicants from public records and historical data - including previous residency addresses, County Court Judgments, and bankruptcies and insolvencies.

#### **CAMEO Data**

Demographic CAMEO Data matches your applicant against subjective statements indicating potential characteristics - generated from Census data and public records.



### RENT PROTECTION

#### **Rent Protection**

There are four fully insured options available: 6 or 12 months of cover, with one month or NIL excess.

#### The Cover

On the Property - Only one policy is required regardless of the number of tenants.

Flexible - A unique feature of our rent protection is that the cover remains in force for the full term chosen - either 6 or 12 months (unless any claim has been made). Providing all the tenants on the AST have successfully passed a reference with us, this allows you to change tenants during the cover period without taking out a new policy.

Continued Payment – The rent will continue to be paid until vacant possession is obtained - regardless of when a claim is made during the AST.

Secure Cover – In the event of a claim, at no extra cost our solicitors can serve the Section 8 and 21 Notices. We will cover up to £2500 rent per month, with a maximum of £10,000 in any one claim. Legal expense cover is up to £100,000 to gain vacant possession.

## Comprehensive cover to protect your business.





## A LETTING AGENT'S GUIDE TO... Rent Protection on Managed Properties

#### **Rent Protection - Managed Properties**

You only require one policy per property - regardless of the number of tenants. The policy will remain in force during the full term (6 or 12 months), unless you have made a claim. The tenants may change during the term of the policy as many times as required.

You can purchase our Rent Protection Insurance as you have an "Insured Interest" in collecting the rent.

Non-payment of rent would result in a loss of your income.

You cannot:

- Resell this insurance to your landlord or any third party
- Pass any of your insurance documents on to your landlord or any third party You are the insured and will be responsible for making any claims.

#### The Cover

The policy will remain in cover for the full term chosen provided that:

- 1. All tenants are on the Assured Shorthold Tenancy Agreement
- 2. All tenants or suitable guarantors have successfully passed a credit check or full reference conducted by Rent4sure
- 3. No claim has been made on the policy

#### Cover will be void if...

- 1. Any of the tenants or suitable guarantors included on the Assured Shorthold Tenancy have not been successfully passed by Rent4sure
- 2. A claim has already been made under the policy
- Claims are not notified within 7 days of serving a Section 8 or 21 Notice
- 4. The property has no current tenants
- 5. No cover will be available for any tenants not included on the AST Agreement.
- 6. The tenant is an asylum seeker

#### **Management Services Provided**

You must include all the services you are providing within your Management Agreement which is between your company and your Landlord. You can then make your charge to the Landlord for these services.

#### Renewals

Renewal notifications will automatically be sent to you 28 days before the policy expires, with further reminders sent 21, 14, and 7 days before expiry. You can renew online or choose to opt-out of renewal - which will stop any further reminders.

Remember, you can only renew this insurance if you are still managing the property.

Rent4sure will not give any advice as to which term or product you should purchase.

#### **Claims Process**

7 days after the first arrears - contact tenants.

**14 days** after the first arrears - inspect the property to confirm that the tenants are still in occupation.

21 days after the first arrears - contact the guarantor (if applicable) and the tenants in writing informing that you will be applying for eviction if the full arrears are not paid within 7 days.

28 days after the first arrears - make a notification of a possible claim to claims@rent4sure.co.uk. Arrange for the appropriate notice to be served via our online claims service.

The above are suggested best practice. When notice has been served and you have received a copy, immediately complete the claim form and submit to claims@rent4sure.co.uk with the following documents within 7 days:

- 1. Completed claims form
- 2. Copy of Assured Shorthold Tenancy Agreement
- 3. Copy of full payment history
- 4. Copy of Rent Protection Certificate
- 5. Copy of Notice Served
- Any other relevant correspondence with the tenant or landlord.

Remember - whether it's you or your Landlord who buys the policy, the Rent Protection certificate cannot be passed on to any third party - it is for the Insured only.



## A LETTING AGENT'S GUIDE TO... Rent Protection on Non-Managed (Let-Only) Properties

#### **Non-Managed Properties**

If an Agent is not collecting the rent (Non-Managed Property) they do not have an insurable risk.

Agents cannot purchase Rent Protection if they are not collecting the rent.

#### **Let-Only Rent Protection**

Agents follow standard procedure - add the property to their Agent Suite and add the applicants they wish Rent4sure to carry out references on in the usual manner.

Once the applicants - or a suitable Guarantor - have been accepted, the Agent will now send the Landlord's details to Rent4sure, or give their Landlord contact details for our Insurance Department. We will do the rest. Once the policy has been processed and we have received payment from the Landlord, the Agent will receive notification and their rebate from the sale, and the Landlord will receive their Rent Protection certificate, Policy Wording, Claims Process and Claims Form.

The Landlord can choose from 6 or 12 months and whether the cover will be one month or Nil excess.

We simply require the following information from your Landlord:

- The Landlord's name
- Contact numbers
- Contact email address
- Start date of tenancy

#### Claims

Claims will be the responsibility of the Landlord.

#### Renewals

We will automatically send renewal notifications to the Landlord. You (the Agent) will also receive notification, and your rebate.

Agents are not required to be authorised by the FSA using this process.

Remember - whether it's you or your Landlord who buys the policy, the Rent Protection certificate cannot be passed on to any third party - it is for the Insured only.



